

Mathis CPA & Associates, LLC

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To our valued clients –

Like many of you, we have been following the Coronavirus (COVID-19) situation. After research and consideration, we are taking necessary steps to protect your health and the well-being of our employees.

Due diligence is one of the foundations of accountants, we are simply performing our due diligence in this situation.

Effective immediately, we will be suspending in-office conferences. We have no plans, currently, to close the office, but are limiting contact with visitors. The window in the front office will remain closed during our office hours. We can communicate with you through the glass. If you are dropping off information, please leave it on the counter in front of the window. If no one is in the front office, please ring the bell on the counter to alert us to your presence.

If you or any member of your household has recently traveled domestically or internationally via airplane and/or cruise ship or you have been in contact with any person that has traveled, we request that you call our office prior to visiting.

If you are picking up information, to allow for “social distancing”, we request that you step back to the door while we pull the information and we will place it on the counter for you to retrieve. To assist our clients, we are offering to mail the completed tax return and/or information via US Postal Service Priority Delivery Confirmation.

We are continually reviewing the information as published and reported on regarding the virus and the current proposed legislation. There have been no definitive measures taken by the Internal Revenue Service so we are proceeding as usual.

If you did not receive this notice via e-mail and would like to receive updated information, please call our office or send an e-mail to reception@swfloridacpas.com to provide your e-mail address for inclusion on our e-mail list.

Please take care of yourself and your family.

Do know, we care about you and your family.

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UPDATE 08/01/2020 – Our office is open regular business hours of 9am to 5pm. We are currently operating under a lobby entry only policy. If you must visit our office, please call first as we are only allowing clients in with scheduled appointment